Powering the Future: The STEM Fund

Admission/Transportation Grant Application 2016-2017

Presented through the generosity of: Berkshire Bank, Erie Canalway Ticket to Ride, KeyBank, Schenectady Insuring, J.M. McDonald Foundation, Transfinder, Schenectady County Youth Bureau, and Stewart's Shops

Important General Information:

- Funds are limited and are disbursed to qualifying schools on a first-come, first-served basis
- To qualify, schools must have at least 35% of the student body eligible for free/reduced meals
- Grant funding is awarded to groups meeting geographic and other qualifications
- You will be notified by email (within approximately 2 weeks) whether or not your group receives an award

Transportation Grants (*Please Note: funding is limited and may not always be available.*)

- Transportation grants are paid as a reimbursement once the transportation bill has been paid by the school, PTO or other person
- **The school must submit an invoice to miSci for the grant amount, along with a copy of the original transportation invoice to the school and a W-9, no later than 30 days after the date of visit. If your field trip occurs anytime in June, your paperwork must be submitted by July 7th.**
- If no invoice has been received within the allotted timeframe, your funds may be allocated to another school
- The award is contingent upon classroom teachers completing a field trip evaluation form

Admission Grants (*Please Note: funding is limited and may not always be available.*)

- Free or reduced admissions are for children only
- Admission reduction will be reflected at time of arrival
- Payment is due at time of arrival
- The award is contingent upon classroom teachers completing a field trip evaluation form

Questions? We are happy to answer your questions about our grants. Please call Reservations at **518-382-7890 x 237** Monday-Friday from 9am – 4pm or email us at reservations@misci.org.

Complete this form and email to reservations@miSci.org, fax to 518-382-7893 or mail to Reservations, miSci, 15 Nott Terrace Heights, Schenectady, NY 12308

School Name_____ **County** _____

Grant type Admission _____ Transportation ____ Admission & Transportation _____

Estimated Transportation Cost _____

Percentage of students in school that qualify for free/reduced meals %_____

Please provide the number of students in your class/group for each of the following:

___ Male ___ Female

___ African American ___ Asian ____ Caucasian ___ Hispanic

___ Native American or Alaskan Native ___Other

_____ _____

Teacher / Group Leader Signature Date

Thank you for planning a museum experience at miSci & the Suits-Bueche Planetarium.

For miSci Use: _ Approved _ Denied _ Bus _ $ max. _ Admissions _ %

_ Date _ Initial _ Grant Awarded