



Reservation Request Form

Field Trips

miSci at Your School or Organization

➡ Complete this form and email to reservations@misci.org or fax to 518-382-7893.

A miSci Reservationist will call you to book your trip or outreach.

Please let us know when to call you: date _____ time _____

Please note: Your trip is not booked until you receive a confirmation email from miSci.

GROUP INFORMATION

School / Organization Name _____

Teacher/ Contact Name _____

Address _____

City _____

State _____ Zip _____

Phone (____) _____

Fax (____) _____

District _____

County _____

E-mail Address _____

Grade / Age Level _____

Number of Students Participating _____

Number of adults (including chaperones) _____

Do you have special needs students? ___Yes ___No

Will you be bringing bag lunches? ___Yes ___No

REQUESTED PROGRAMS

Requested Program Date: _____

Is there an alternate date? _____

Earliest Arrival Time: _____

Latest Departure Time: _____

Programs I wish to book:

Field Trip:

1. _____

2. _____

At My School or Organization:

1. _____

2. _____

Financial Aid

You may qualify! Please indicate the percentage of students in school that qualify for free/reduced lunches: _____ %.

For more information, please see the **Grant Application**.

Please note: miSci is an active science center. We strive to fulfill our mission by serving people from throughout the region and beyond every day; we may welcome multiple groups on your visit day.

miSci Promotional Photography Policy

By entering miSci's facility and/or participating in a miSci activity or event, you consent and authorize without restriction or compensation to the possible use of your and your accompanying group's image appearing in photograph, audio, video, or other formats which may be included in future media or marketing.

For miSci Use

Booked

Grant

Requesting Info

Check

Initials

Purchase Order

Cash